

Reporting Readiness Assessment

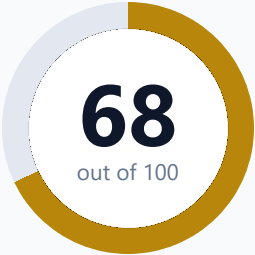
This illustrative report shows how findings may be organized. It is not based on a real company or real QuickBooks data.

COMPANY
Harbor Field Services LLC

REVIEW PERIOD
January 1 - May 31, 2026

PREPARED
June 9, 2026

ILLUSTRATIVE READINESS SCORE



68
out of 100

Useful foundation with material review priorities.

The score ranks reporting readiness for the stated use cases. It does not certify accuracy, tax treatment, compliance, or audit readiness.

BOOKKEEPING HEALTH
53/100
Defined structural and bookkeeping conditions.

INDUSTRY REPORTING READINESS
68/100
Support for the requested service-business reports.

FORECAST CONFIDENCE
Moderate
Connected-data completeness and known assumptions.

Readiness by area

Area	Score	Band	Interpretation
Chart structure	82	SUPPORTED	Core structure is usable for the requested reporting.
Transaction classification	61	REVIEW	Several account patterns require human validation.
Job-cost completeness	54	PRIORITY	Missing assignments materially limit job margin views.
Receivables quality	79	SUPPORTED	Aging is usable with two old balances to confirm.
Operating discipline	66	REVIEW	Stale quotes and reconciliation timing need attention.

Priority findings

FINDING 01

Job-cost assignment coverage is incomplete

42 of 246 sampled expense transactions have no customer or project assignment.

Why it matters: Job-level cost and gross-margin reporting may omit relevant direct costs.

CONFIDENCE

High

OWNER

**Bookkeeper +
operations**

ESTIMATED EFFORT

4-8 hours review

FINDING 02

Income accounts may combine unlike service lines

Three income accounts contain memo and item patterns associated with multiple distinct services.

Why it matters: Service-line revenue and margin comparisons may be misleading.

CONFIDENCE

Medium

OWNER

**Owner +
accountant**

ESTIMATED EFFORT

2-4 hours review

FINDING 03

Two receivable balances are more than 90 days old

The open-invoice report includes two balances totaling \$6,420 that require collection or status review.

Why it matters: Old balances may overstate collectible working capital.

CONFIDENCE

High

OWNER

Owner

Suggested progression

1. Validate job-cost and service-line requirements with the owner and current bookkeeper.
2. Agree which historical corrections are worth making and which rules should apply prospectively.
3. Complete approved cleanup through a scoped, human-reviewed engagement.
4. Re-run the assessment and establish a recurring exception-review cadence.
5. Introduce owner dashboards only after the underlying measures are understood.

Scope and limitations

This fictional assessment illustrates diagnostic decision support. A real engagement would define connected entities, review period, sample rules, exclusions, intended reporting uses, and known limitations. It would not constitute an audit, review engagement, tax opinion, or guarantee.